

TASL MEETING MINUTES

October 11, 2017



The regularly scheduled TASL meeting was held on October 11, 2017 with the following in attendance: Tina Lowry, Jimmy Holland (PSC), Nan Beck, Teresa Phillips, Brian Francazio (BFC), Caryn del Castillo (CSC), Michelle Fernander (CSL), Meredith Holl (CUSC), Brandon May (SYAA), Michael Boyko (TSA), Alex Spirn (VAL), and Jimmy Kinlaw (Bookkeeper). AYSO and SSC reps were not in attendance but were excused. CUSA, FFSC, and WBSC reps were not in attendance and were not excused.

Tina Lowry, President called the meeting to order at 6:39pm.

Treasurer's Report - Jimmy Kinlaw, Bookkeeper was asked to review the current financials. He passed out documents comparing the 2017-2018 original draft budget with an updated version showing higher estimations on specific line items. It was confirmed that at the last meeting it had been decided that \$20,000 should be budgeted for extra items per soccer year to include the following:

- National Coaching Convention reimbursement at \$500 per club
- Club Coaching Education reimbursement at an allowance of \$500
- TASL hosted Coaching Licensing Courses at \$4000
- Referee Incentive Program at \$4000

Line item "gifts and awards" did include scholarships but it was noted that scholarships should be a separate line item. It was then suggested that a line item entitled "Donations" be added. Jimmy then pointed out that he would enter all budgetary information in the new QuickBooks Program which will show actuals to date. Jimmy was also asked to provide monthly profit and loss statements.

Ongoing or Unfinished Business

- Review status of action items from 9-13-17

The following was noted:

- Tina asked that all Club Reps remind their club treasurer about the newly updated procedures for submitting referee invoices for reimbursement, especially noting that the email addresses to be used for submission have changed.
- Teresa reported that the SSC rosters were sent to her as a test run for entering into mysoccerleague and everything went well. Game day rosters were created. Once all clubs import required information for them, coaches will be able to enter and print out game day rosters.

- Tina has started working with a graphic designer. She will plan to present logo options at the next meeting. She will also need to find out the cost so it can be added to the budget.
 - Use of certified referees at FFSC home fields continues to be an issue.
 - The divisions for the U11 boys will need to be looked at more carefully for spring season since there is a large discrepancy in the skill level of teams in Division A.
- Committee Round Table – Tina asked for a report from each committee.
- **Handbook Committee** – Tina stated that the handbook update will be reviewed under New Business
 - **Referee Committee** – Nan reported for Brad Killenbeck, Chair, stating that there was no new information to report since the committee's review document had been sent out to all.
 - **Education/Social Media Committee** - Caryn del Castillo, Chair reported on each of the following:
 - Reimbursement for coaches' licenses – This task has been finalized but Caryn did not send out a document on procedures since she and Jimmy K. need to work out the details of coaches submitting for reimbursement once they received their certificate showing completion of the coaching course... The committee will create a form for submitting for the reimbursement and will work out the details on whether to submit the form to their club or directly online on the TASL website. Final plans will be presented at next month's meeting. Caryn mentioned that she currently has two CSC coaches who took a course in August so they will be used for creating the reimbursement process. Since other Club Reps had coaches who have taken a coaching course in August, all agreed to make this reimbursement policy retroactive back to the month of August.
 - United Soccer Coaches – Caryn has briefly communicated with a representative from the United Soccer Coaches' organization to get information on the benefits of the membership. She is expecting to talk with Andrew McInnis on Friday to get all the information and then will send it to everyone. However, she stated that she has learned the following:
 - TASL is considered an institutional member.
 - Having league benefits allows the member clubs to have some benefits.
 - The league can establish five members to get specific benefits.
 - The league members will receive a discount on the convention registration.
 - **Budget Committee** – This committee has completed their current task to date.

Having established a quorum, Tina asked if there were any questions or corrections to the September meeting minutes previously sent out by Nan Beck, TASL Secretary. There were none so she asked for a motion to approve. Jimmy Holland made the motion and Michelle Fernander seconded it. The motion carried.

New Business

Review of TASL Policies and Guidelines – Tina explained how the handbook has been changed and has now been created into two new documents: (1) TASL Policies and Guidelines and (2) TASL Rules. The TASL Policies and Guidelines document was previously sent out for review in preparation for the review at the meeting. In the document, Tina had highlighted items for

discussion and also asked for any input as the sections were reviewed. The following were noted:

- Section 1.1 - Philosophy
 - Added “youth” to read “recreational youth soccer”
 - The mention of player ages was removed.
 - “Competitive players” was replaced for select or travel players.
 - The last sentence will be revisited for possible change.
- Section 1.2 - Mission
 - “youth” inserted to read “every youth player”
 - The mention of player ages was removed.
- Section 1.3 – Participation/Membership Requirements
 - Appendix A referred to in this section was reviewed. Duplicate line “Name of Designated Club Referee Assignor” will be removed. Tina added that she had added confirmation of the reading to the TASL Policies and Guidelines and TASL Rules.
- Section 2.2 – Team Registration
 - Appendix B referred to in this section is the US Soccer Birth Year Matrix. Tina noted that she had added this and all were in agreement with that.
 - It was noted that a statement was included for completing the team declaration online on the TASL website.
 - The first sentence at the top of page 7 was changed to read “Teams folding after the TASL schedules are prepared will be assessed a fine of \$100.00.
 - The last sentence in that section will be moved up to complete the paragraph.
- Section 2.3 – Player Registration
 - Appendix C referred to in this section is showing a sample of a roster form. Everyone agreed it should stay as shown.
 - The sentence stating “Team rosters are due to the TASL Administrator on or before the 1st weekend of the season of the upcoming league season.” was removed.
 - Tina then asked for discussion on what should happen if rosters are not received by the freeze dates of October 1st and April 1st. After some discussion, it was decided that the wording and no consequence should be added now since it will need to be changed when game day rosters are required.
- Section 2.4 – Additional Player Registration Requirements
 - The statement in the first paragraph referring to guest players not allowed was discussed but was unchanged.
 - The second paragraph will be removed.
 - The first sentence in the third paragraph will end as “defined in Section 2.3”.
- Section 2.5 – Participation Policy
 - Statement #4 on travel player requirements was discussed but unchanged.
 - Statements #6 and #7 will be removed since this information is included on page 16.
- Section 3.2 – Guidelines
 - Tina will add a statement under Statement #1 that states all clubs are required to do background checks.
 - Under Statement #2, NSCAA will be changed to “United Coaches Soccer”.

- Under Statement #2, the last sentence will be removed along with the chart under it but these two sentences will be added. “TASL often offers coaching incentive and reimbursement programs. Coaches should contact their TASL representative for details.”
- Section 4.2 - League Schedule
 - This was added as the first sentence “The league’s goal is to provide and schedule as many matches as possible with an optimum of 6 matches.”
- Section 4.4 – Match Scheduling Policy
 - At the bottom of the first paragraph before the number points, “this manual” was changed to “the TASL Rules document”.
 - At the top of page 12, the following was added on the top line “as defined in the TASL Rules document”.
- Section 4.6 – League Standings
 - Information will be deleted in this section and will instead read “Standings, as maintained internally by TASL, and each organization’s TASL representative have bearing on the seeding of the TASL brackets and are therefore relevant for the regular season.”
- Section 4.7 – Other Tournaments
 - In the first sentence the word “other” will be deleted.
 - Beginning with the word “As” at the end of the first line, lines 2-7 will be deleted along with all words on the 8th line through the word “match”.
 - The following sentence beginning with “While continues to the fourth line where it changes the remaining information to state “scheduled TASL match must submit via online declaration form for consideration. Failure to submit a request in a timely manner may result in a team paying a forfeiture fine as provided for elsewhere in this manual. Participation in a tournament on a scheduled TASL match day is not guaranteed any weekend games will be made up.”
- Section 5.1 - Referees and Assistants
 - In the third line, wording changed to read “TASL by-laws, TASL Policies and Guidelines and TASL Rules”.
 - Under #2, insert the wording “non-certified” for “non-registered”.
- Section 5.4 – Referee Validation of Registered Players
 - Updating this section was tabled under the new process for this has been determined.
- Section 6.2 – Standards of Conduct
 - Under #5, insert “and” between the words “coach and TASL” on the first line.
- Section 6.8 – League Adjudication Committee
 - It was questioned if this section should be deleted but everyone was in favor of leaving as it is.
- Section 7.2 – League
 - Under #1, the second sentence beginning with the words “The Referee Evaluation Form” and the reference to Appendix E will be removed.
 - Appendix F listed as “Match Official Evaluation Form” will be removed.
 - Tina will follow up on #1 to check reference to this.
- Appendix X – Organization Participation/Membership Statement of Good Standing
 - First paragraph will be kept.

- Second paragraph will be removed.
- The first sentence in paragraph 3 referring to new clubs will be moved to Section 1.3 and also include a reference to Appendix A.
- Appendix A – TASL Organization Participation/Membership Application
 - The following information will be added to Appendix A: attend meetings, fees paid on time with fine listed, if not paid on time, sanctioned insurance, confirm reading TASL Policies and Guidelines and TASL Rules, and Club's Concussion Policy.
- Appendix lettering will be adjusted as needed.

Tina then stated she would update this document with all listed changes and will then send to all to review for approval before posting on the website.

Referee Assignors – Future plans/goals for TASL – This topic was tabled until to the next meeting.

Tina then asked if there was any other new business. Planning the Holiday Dinner was introduced as needed for action. After a short discussion, the date was set for December 6th. All agreed going back to Steinhilber's Restaurant. Tina stated that she would make reservations.

She then adjourned the meeting at 9:24pm.

Respectfully submitted,

Nan Beck, TASL Secretary

TASL Meeting on 10-11-17

Action Items	Responsibility of:
"Scholarships" and "Donations" to be listed on budget as individual line items.	Jimmy K.
Enter all budgetary information in the new QuickBooks Program which will show actuals to date.	Jimmy K.
Provide monthly profit and loss statements.	Jimmy K.
Present new TASL logo options at the next meeting.	Tina
Find out cost of creating new logo options to be added to budget.	Tina
Create a form for submitting for the coaches' reimbursement/to work out details on whether to submit the form to their club or directly online on the TASL website./Final plans to be presented at next month's meeting.	Education/Social Media Committee
Talk with Andrew McInnis from United Soccer Coaches to get all membership benefit information./Send out to all.	Caryn
Update TASL Policies and Guidelines with all listed changes./Send to all to review for approval before posting on the website.	Tina

Make reservations at Steinhilber's Restaurant for December 6 th .	Tina
Approvals	Approved by:
Coaches' reimbursement policy retroactive back to the month of August	TASL BOD/Club Reps
Committees	Committee Members
Handbook/Rules	Brian/Brandon
Referees	Michelle/Nan/AG/Brad/Milt
Budget	Jimmy K/Dave/Jimmy H
Coaching Education/Social Media	Meredith/Caryn/Shawn