

TASL MEETING MINUTES

September 13, 2017



The regularly scheduled TASL meeting was held on September 13, 2017 with the following in attendance: Tina Lowry, Jimmy Holland (PSC), Nan Beck (CUSC), Teresa Phillips, Brad Killenbeck (AYSO), Brian Francazio (BFC), Caryn del Castillo (CSC), Michelle Fernander (CSL), Clay Hyatt (FFSC), Jeff Carroll (SSC), Michael Boyko (TSA), Shawn Frierson (WBSC), and Jimmy Kinlaw (Bookkeeper). CUSA, SYAA, and VAL reps were not in attendance but were excused.

Tina Lowry, President called the meeting to order at 6:25pm. She then asked for introductions and club affiliations.

Tina asked if there were any questions or corrections to the August meeting minutes previously sent out by Nan Beck, TASL Secretary. There were none so she asked for a motion to approve. Jimmy Holland made the motion and Jeff Carroll seconded it. The motion carried.

Treasurer's Report - Jimmy Kinlaw, Bookkeeper was asked to review the current financials. He did so and then added that he would have a year to date report using Quicken Books at the next meeting. Tina then reviewed the referee reimbursement procedure. Tina plans to send updated procedures to all. All reimbursement requests should go to Teresa and Jimmy. Teresa will verify games played and then Tina and Jimmy will decide how to submit the reimbursements to clubs.

Ongoing or Unfinished Business

- Review status of action items from 9-13-17
 - Tina stated the handbook update is ongoing.
 - Jimmy Kinlaw stated that the items on the annual budget are too high and adjustments will need to be made. He will revise it and send to the committee members, Tina and Jimmy H.
- Committee Round Table – Jimmy asked for a report from each committee.
 - **Handbook Committee** – Tina stated the handbook is in her hands but expressed concern that it was not posted on the website last weekend when the season began. She continued to state that it is being redone due to too many repetitions. It will now be divided into two sections: (1) Policies and Guidelines and (2) Rules. She welcomed help. She then thanked Brian and his committee for all they had done to

help with the review and updates. She then reported that the small sided rules were sent out to all coaches and parents prior to the first games.

- **Referee Committee** – Nan reported for Brad Killenbeck, Chair. She reminded all that Brad had sent everyone a document of the committee's current progress and future tasks. This led to a discussion on the following questions:
 - What are the consequences if the referees do not check team rosters and player cards and how will this be stated in the TASL Handbook?
 - What happens to a team if they cannot provide team rosters and player cards on game day? If the game is played, will it be a forfeit for that team missing requirements?

There was continued discussion about the concern that referees are not being taught that they are responsible for checking team rosters and player cards prior to each game and they are liable if anything should happen if there is a player not rostered and carded; thus, not covered by insurance. Teresa Phillips, Administrator then added that team rosters can be entered in mysoccerleague. The player's name, jersey number, id number, date of birth, and team name can be added which would create a game day roster. When scores are submitted, a question can be added to answer if referees checked team rosters and player cards. It was then decided that since SCC has only a few teams, they will send their team rosters to Teresa for her to use as a test for entry. By Spring 2018, a policy can be set to load team rosters into mysoccerleague..

- **Education/Social Media Committee** - Caryn del Castillo reported that their committee met on August 8th and identified four goals. Each one was then reviewed:
 - Reimbursement for coaches' licenses – The committee proposed an allowance of \$500 per club per year to be tracked per club at the TASL meetings and to be included in the meeting minutes. After some discussion, Jimmy Holland made a motion to approve \$500 allowance per soccer year from September to August for coaches' course reimbursement and the committee will continue to track the clubs' use of allowance per year. Jeff Carroll seconded the motion and it carried. Caryn will follow up by sending out a summary of the procedure for requesting coaching course reimbursements. Tina recommended that the committee work with VYSA to get a code for courses so this will be separate from the TASL sponsored courses and set a schedule to host classes for TASL coaches, focusing on December-February timeframe for now. When asked about location, Tina responded that Joliff Middle was used in the past but SSC has also hosted courses. She then asked Caryn to contact the United Soccer Coaches organization (formerly known as NSCAA) to find out the benefits of TASL's premier membership. She reminded all that the United Soccer Coaches Convention will be held in January and plans will be to allow every Club Rep financial coverage to attend.
 - Coaches' Corner on the website – Meredith Holl will contact Tina for access to website to set this up by next spring and include such things as coaching education information, game rules, the code of conduct, and the concussion policy.
 - Build out lines – It was reported this has already been completed in preparation for the start of the season.
 - Social media – Caryn stated that the committee needs input on what everyone wants...Facebook, Twitter, Instagram, Website? Tina suggested that she feels the

first step is to create a new branding piece. Brad Killenbeck pointed out that social media takes a lot of time for continuous updating, posting, and having to deal with the good, bad, and the ugly. He then made a motion to relook at a new image for TASL. Jimmy Holland seconded the motion and it carried. Tina then stated an Image/Branding Committee will need to be created. She offered to chair the committee.

- **Budget Committee** – Jimmy Kinlaw stated that the budget is currently ongoing but he will need to know how much should be budgeted for extras like coaching education and the United Soccer Coaches Convention just mentioned. It was suggested that \$20,000 be budgeted.

New Business

TASL Policy and Guidelines document – The document is in the progress of being developed and will be posted on the website soon.

Referee Assignors – New Assignments – Due to changes in Referee Assignor employment opportunities in August, some clubs were left to make decisions on new contracts for referee coverage. TRSA offered contracts which included their requirements but the concern for clubs was having no control over these requirements since they conflicted with league requirements. Also, club budgets had been approved based on current contracts matching TASL's current referee reimbursement fees. New contracts being offered were at a higher cost and a cause for re-evaluation by clubs and TASL in more detail in upcoming meetings. Therefore, due to these concerns addressed, there was a discussion that ended with TASL not approving any increase in referee fee reimbursements that had been created due to this situation.

Referee Reimbursement Policy Review – This procedure was discussed during the Financials.
Bank signature card to be signed by Secretary – This task was completed.

Tina asked if any other new business needed to be introduced. The following was introduced:

- FFSC is having a hard time getting referees for their home games. Official games require certified referees; therefore, all remaining home games must have certified referees assigned or their home games will need to be rescheduled as away games. Tina stated that she will review their weekend home games to ensure proper referee coverage.
- The handbook continues to be updated and will be reviewed by Brian and Jimmy H. and then sent onto all Club Reps for review. Targeted date for posting on the club website is September 23rd.
- It was pointed out that fall fees have not been paid by CUSA and no representation was in attendance to address this issue. According to the handbook, their games should be moved from the schedule which would require four games to be cancelled. Tina stated that she would notify their Club Rep about payment and if not received, all games on September 23rd and after will be cancelled. Brad Killenbeck made the motion that Tina Lowry, President will email the CUSA Club Rep about their fall payment being due and their teams will be removed from the schedule for September 23rd and all games scheduled after that date if payment is not received by Monday, September 18th. Jimmy Holland seconded the motion and it carried. As the vote on the motion was completed, a text was received saying their fees would be paid on Friday.

- Teresa sent out an email about a new U9B schedule in the Backbay division being created. However, no schedule changes will be made until after the games this upcoming weekend.
- There were lots of blowout games this past weekend. Club Reps need to get feedback from coaches to see if there are any teams that need to be moved. All were reminded that coaches running up scores need to be handled on the club level.
- Michelle Fernander asked if guest players could be used within a club for cross-training to be used as a developmental opportunity. She was reminded that current policy states there is no guest playing.
- Brian Francazio pointed out that U10s in Williamsburg were allowed to use heading.

Jimmy then adjourned the meeting at 9:03pm.

Respectfully submitted,

Nan Beck, TASL Secretary

TASL Meeting on 9-13-17

Action Items	Responsibility of:
Year to date budget report to be presented at next meeting	Jimmy K.
Send updated procedure on submitting referee reimbursement to all.	Tina
Revise annual budget and send to Tina and Jimmy for review.	Jimmy K.
Send team rosters to Teresa to use as a test entry into mysoccerleague.	Jeff
Send out a summary of the procedure for requesting coaching course reimbursements.	Caryn
Contact the United Soccer Coaches organization to find out the benefits of TASL's premier membership.	Caryn
Create and chair the new Image/Branding Committee.	Tina
Review FFSC next home games to ensure proper referee coverage.	Tina
Handbook to be reviewed by Brian and Jimmy H. and then sent onto all Club Reps for review/Targeted date for posting on the club website is September 23 rd .	Brian-Jimmy H/Club Reps/Tina
Get feedback from coaches to see if there are any teams that need to be moved to another division.	Club Reps
Motions	Made/Seconded by
Motion made to approve \$500 allowance per soccer year from September to August for coaches' course reimbursement and the committee will continue to tract the clubs' use of allowance per year	Jimmy H./Jeff Carroll

Motion made to relook at a new image for TASL.	Brad Killenbeck/Jimmy H.
Motion made that Tina Lowry, President will email the CUSA Club Rep about their fall payment being past due and their teams will be removed from the schedule for September 23 rd and all games scheduled after that date if payment is not received by Monday, September 18 th .	Brad Killenbeck/Jimmy H
Committees	Committee Members
Handbook/Rules	Brian/Brandon
Referees	Michelle/Nan/AG/Brad/Milt
Budget	Jimmy K/Dave/Jimmy H
Coaching Education/Social Media	Meredith/Caryn/Shawn